

HARRISON TWP. FIRE DISTRICT #1  
BOARD OF FIRE COMMISSIONERS

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Ken Powell, Chairman  
Constantine Benas, Vice Chairman  
Larry Crane, Commissioner

Lawrence Moore, Secretary  
Dr. Peter Sarkos, Treasurer

Regular Meeting Minutes  
June 17, 2020

The regular business meeting of the Board of Fire Commissioners was called to order by Chairman Ken Powell with the reading of the Open Public Meeting Notice and saluting of the flag.

**ROLL CALL:** Commissioner Sarkos, Moore, Crane and Chairman Powell were in attendance.

**APPROVAL OF PREVIOUS MINUTES:**

On a motion by Crane and seconded by Sarkos, it was moved to approve the minutes from May 20, 2020. **ROLL CALL VOTE:** *All Ayes. Motion Carried.*

**OATHS OF OFFICE:** *None*

**PRIVILEGE OF THE FLOOR:**

On a motion by Sarkos and seconded by Moore, it was moved to open the privilege of the floor.

**ROLL CALL VOTE:** *All Ayes, Motion Carried.*

On a motion by Moore and seconded by Sarkos, it was moved to close the privilege of the floor.

**ROLL CALL VOTE:** *All Ayes, Motion Carried.*

**SWEARING IN OF PERSONNEL:** *(No personnel were sworn in at this time)*

**RESOLUTIONS:**

**A. 20-028 Volunteer Stipend Program** On a motion by Moore and second by Crane. **ROLL CALL VOTE:** *All Ayes, Motion Carried.*

**DISTRICT CHIEF'S REPORT:** *(Report Provided District Chief)*

**BUREAU OF FIRE PREVENTION REPORT:** *(Report Provided)*

## **FINANCIAL REPORT:**

On a motion by Moore and seconded by Crane, the financial report was approved. **ROLL CALL VOTE: All Ayes, Motion Carried.**

On a motion by Sarkos and seconded by Crane, it was moved to pay the bills. **ROLL CALL VOTE: All Ayes, Motion Carried.**

## **UNFINISHED BUSINESS:**

Chairman Powell read a new posting for allowing the public to enter fire district buildings again now that the State of New Jersey is starting to re-open. On a motion by Powell and seconded by Moore, it was moved to allow the public enter fire district buildings. **ROLL CALL VOTE: All Ayes, Motion Carried.**

## **NEW BUSINESS:**

Based on the employee manual an annual raise of three percent is given to paid time employees. Chairman Powell made a motion to give all part time employees a \$0.50 raise dating back to June 1, 2020. On motion by Powell and seconded by Sarkos, it was moved to give part time employees a \$0.50 raise retroactive back to June 1, 2020. **ROLL CALL VOTE: All Ayes, Motion Carried.**

The current bookkeeper asked to no longer be the bookkeeper for the fire district. Chairman Powell recommended instead of looking for a new bookkeeper that the District Clerk take over those duties.

On a motion by Moore and seconded by Sarkos, the July meeting was cancelled for no new business was pending. **ROLL CALL VOTE: All Ayes, Motion Carried.**

**CLOSED SESSION:** *None*

## **ADJOURNMENT:**

Since there was nothing further to come before the meeting, on a motion by Moore and seconded by Sarkos, it was moved to adjourn said meeting. **ROLL CALL VOTE: All Ayes, Motion Carried.**

The next regular meeting is scheduled for Wednesday August 19, 2020 at 1930 hours.

Minutes Approved:

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Lawrence Moore – Secretary

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Ken Powell – Chairman

This is a brief summary of the meeting of the Harrison Township Fire Commissioners held on June 17, 2020 and should not be considered a verbatim transcript of the meeting.