

HARRISON TWP. FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS

312 Ewan Road
Mullica Hill, NJ 08062
(856) 478-0423
Fax: (856) 478-0429

Ken Powell, Chairman
Constantine Benas, Vice Chairman
Larry Crane, Commissioner

Lawrence Moore, Secretary
Dr. Peter Sarkos, Treasurer

Re-Organization Meeting Minutes
March 18, 2020

The re-organization meeting of the Board of Fire Commissioners was called to order by Secretary Lawrence Moore with the reading of the Open Public Meeting Notice and saluting of the flag.

ROLL CALL: Commissioner Crane, Sarkos and Moore were in attendance.

APPROVAL OF PREVIOUS MINUTES:

On a motion by Sarkos and seconded by Crane, it was moved to approve the minutes from February 19, 2020. ROLL CALL VOTE: All Ayes. Motion Carried.

OATHS OF OFFICE:

Commissioner elect Ken Powell was sworn in by Mayor Lou Manzo.
Commissioner elect Constantine Benas was sworn in by Deputy Mayor Don Heim.

ROLL CALL: Commissioner Crane, Powell, Benas, Sarkos and Moore were in attendance.

ELECTION OF OFFICERS:

Commissioner Benas nominated Commissioner Powell for Chairman. Second by Commissioner Crane. No other nominations were made.

Commissioner Powell nominated Commissioner Benas for Vice Chairman. No other Nominations were made.

Commissioner Sarkos nominated Commissioner Moore for Secretary. Second by Commissioner Powell. No other nominations were made.

Commissioner Crane nominated Commissioner Sarkos for Treasurer. Second by Commissioner Powell. No other nominations were made.

A Roll Call Vote was made to accept all officer nominations. ROLL CALL VOTE:
Commissioner Crane, Powell, Benas, Sarkos and Moore. ALL AYES. Motion Carried.

PRIVILEGE OF THE FLOOR:

On a motion by Benas and seconded by Sarkos, it was moved to open the privilege of the floor.
ROLL CALL VOTE: All Ayes. Motion Carried.

On a motion by Crane and seconded by Sarkos, it was moved to close the privilege of the floor.
ROLL CALL VOTE: All Ayes. Motion Carried.

SWEARING IN OF PERSONNEL: *(No personnel were sworn in at this time)*

RESOLUTIONS:

- A. 20-006 Naming Official Depository and Authorizing Signatures** On a motion by Sarkos and second by Benas. ROLL CALL VOTE: **All Ayes. Motion carried**
- B. 20-007 Naming of Auditor** On a motion by Moore and second by Sarkos. ROLL CALL VOTE. **All Ayes. Motion Carried.**
- C. 20-008 Establishing Newspapers** On a motion by Crane and second by Sarkos. ROLL CALL VOTE: **All Ayes. Motion Carried.**
- D. 20-009 Establishing a Cash Management Plan** On a motion by Sarkos and second by Moore. ROLL CALL VOTE: **All Ayes. Motion Carried.**
- E. 20-010 Naming District Solicitor** On a motion by Crane and second by Moore. ROLL CALL VOTE: **All Ayes. Motion Carried.**
- F. 20-011 Establishing Robert's Rules of Order** On a motion by Sarkos and second by Moore. ROLL CALL VOTE: **All Ayes. Motion Carried.**
- G. 20-012 Naming District Engineer** On a motion by Moore and second by Sarkos. ROLL CALL VOTE: **All Ayes. Motion Carried.**
- H. 20-013 Appointment of Records of Custodian** On a motion by Sarkos and second by Crane. ROLL CALL VOTE: **All Ayes. Motion Carried.**
- I. 20-014 Designating TRICO JIF and Hardenberg Insurance** On a motion by Crane and second by Sarkos. ROLL CALL VOTE: **All Ayes. Motion Carried.**
- J. 20-015 Appointment of Physician Services** On a motion by Moore and second by Sarkos. ROLL CALL VOTE: **All Ayes. Motion Carried.**
- K. 20-016 Appointment of Fire Official** On a motion by Sarkos and second by Crane. ROLL CALL VOTE: **All Ayes. Motion Carried.**

- L. 20-017 Designating an Approval of a Certifying Officer** On a motion by Sarkos and second by Moore. ROLL CALL VOTE: **All Ayes. Motion Carried.**
- M. 20-018 Establishing the Schedule of Meetings for 2020** On a motion by Sarkos and second by Crane. ROLL CALL VOTE: **All Ayes. Motion Carried.**
- N. 20-019 Application to Local Finance Board** On a motion by Sarkos and second by Moore. ROLL CALL VOTE: **All Ayes. Motion Carried.**
- O. 20-020 Naming Bond Solicitor** On a motion by Crane and second by Moore. ROLL CALL VOTE: **All Ayes. Motion Carried.**
- P. 20-021 Appointment of Financial Advisor** On a motion by Sarkos and second by Moore. ROLL CALL VOTE: **All Ayes. Motion Carried.**
- Q. 20-022 Authorizing Engineer to Accept Bids for Harmony Improvements** On a motion by Sarkos and second by Crane. ROLL CALL VOTE: **All Ayes. Motion Carried.**

DISTRICT CHIEF’S REPORT: *(Report Provided District Chief)*

BUREAU OF FIRE PREVENTION REPORT: *(Report Provided)*

FINANCIAL REPORT:

On a motion by Crane and seconded by Moore, the financial report was approved. ROLL CALL VOTE: All Ayes. Motion Carried.

On a motion by Benas and seconded by Sarkos, it was moved to pay the bills. ROLL CALL VOTE: All Ayes. Motion Carried.

UNFINISHED BUSINESS:

A bid package will now be put together to be sent out. The financial advisor put together the application that will be sent to the Local Finance Board for approval of bonding for Harmony addition and tower ladder truck.

NEW BUSINESS:

District Chief Cardile presented a memorandum regarding new policies and procedures for how the Fire District will operate during the COVID-19 pandemic. A motion by Crane and second by Benas, it was moved for all Fire District facilities to be off limits to the public and non-essential personnel to reduce the possible spread of infection. ROLL CALL VOTE: **All Ayes. Motion Carried.**

CLOSED SESSION:

None.

ADJOURNMENT:

Since there was nothing further to come before the meeting, on a motion by Sarkos and seconded by Moore, it was moved to adjourn said meeting. ROLL CALL VOTE: **All Ayes. Motion Carried.**

The next regular meeting is scheduled for Wednesday April 15, 2020 at 1930 hours.

Minutes Approved:

Lawrence Moore – Secretary

Ken Powell – Chairman

This is a brief summary of the meeting of the Harrison Township Fire Commissioners held on March 18, 2020 and should not be considered a verbatim transcript of the meeting.