

HARRISON TWP. FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS

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Ken Powell, Chairman
Larry Crane, Vice Chairman
Constantine Benas, Commissioner

Lawrence Moore, Secretary
Dr. Peter Sarkos, Treasurer

REGULAR MEETING
OF
March 8, 2017

The monthly meeting of the Board of Fire Commissioners was called to order by Vice Chairman Larry Crane with the reading of the Open Public Meeting Notice And saluting of the flag.

Approval of Minutes:

On a motion by Moore, and seconded by Sarkos, it was moved to approve the February 15, 2017 minutes. ROLL CALL VOTE: All Ayes. Motion Carried.

Roll Call: Commissioner Crane, Moore, and Sarkos were in attendance.

Oath of Office:

Commissioner Elect Ken Powell was sworn into office by Mayor Lou Manzo for a three (3) year term ending in March, 2020.

Commissioner Elect Constantine Benas was sworn into office by Mayor Lou Manzo for a three (3) year term ending in March, 2020.

Roll Call: Commissioner Crane, Benas, Moore, Sarkos, and Powell were in attendance.

ELECTION OF OFFICERS:

On a motion by Larry Crane and seconded by Sarkos Ken Powell was nominated as Chairman.
On a motion by Moore and seconded by Sarkos, Larry Crane was nominated as Vice Chairman.
On a motion by Sarkos and seconded by Crane, Lawrence Moore was nominated as Secretary.
On a motion by Moore and seconded by Crane, Dr. Sarkos was nominated as Treasurer.

Privilege of the floor:

On a motion by Sarkos and seconded by Moore, it was moved to open the privilege of the floor. ROLL CALL VOTE. All AYES. Motion Carried.

On a motion by Moore and seconded by Sarkos, it was moved to close the privilege of the floor. ROLL CALL VOTE. All AYES. Motion Carried.

RESOLUTIONS:

- A. 17-09 Salary Guide for Compensation** On a motion by Moore and seconded by Crane. ROLL CALL VOTE: All Ayes. Resolution approved.
- B. 17-11 Designating the Approval of a Certifying Office** On a motion by Sarkos and seconded by Moore. ROLL CALL VOTE: All Ayes. Resolution approved.
- C. 17-12 Establishing the Schedule of Business Meetings** On a motion by Crane and seconded by Benas. ROLL CALL VOTE: All Ayes. Resolution approved.
- D. 17-13 Naming Official Depository and Authorizing Signatures** On a motion by Moore and seconded by Sarkos. ROLL CALL VOTE: All Ayes. Resolution approved.
- E. 17-14 Naming of Auditor Services** On a motion by Sarkos and seconded by Crane. ROLL CALL VOTE: All Ayes. Resolution approved.
- F. 17-15 Establishing Newspapers** On a motion by Moore and seconded by Sarkos. ROLL CALL VOTE: All Ayes. Resolution approved.
- G. 17-16 Establishing a Cash Management Plan** On a motion by Moore and seconded by Sarkos. ROLL CALL VOTE: All Ayes. Resolution approved.
- H. 17-17 Naming of Solicitor** On a motion by Crane and seconded by Sarkos. ROLL CALL VOTE: All Ayes. Resolution approved.
- I. 17-18 Establishing Robert's Rules of Order** On a motion by Moore and seconded by Sarkos. ROLL CALL VOTE: All Ayes. Resolution approved.
- J. 17-19 Naming of District Engineer** On a motion by Moore and seconded by Sarkos. ROLL CALL VOTE: All Ayes. Resolution approved.
- K. 17-20 Appointment of Records Custodian** On a motion by Crane and seconded by Sarkos. ROLL CALL VOTE: All Ayes. Resolution approved.
- L. 17-21 Designating TRICO, JIF, and Hardenburg Insurance** On a motion by Sarkos and seconded by Moore. ROLL CALL VOTE: All Ayes. Resolution approved.
- M. 17-22 Appointment of Physician Services** On a motion by Moore and seconded by Crane. ROLL CALL VOTE: All Ayes. Resolution approved.
- N. 17-23 Appointment of Fire Official** On a motion by Crane and seconded by Sarkos. ROLL CALL VOTE: All Ayes. Resolution approved.
- O. 17-24 Memorializing Resolution for Paid Days Off** On a motion by Moore and seconded by Sarkos. ROLL CALL VOTE: All Ayes. Resolution approved.
- P. 17-25 Authorizing Award for Non-Fir and Open Contract for Audit Services** On a motion by Moore and seconded by Sarkos. ROLL CALL VOTE: All Ayes. Resolution approved.
- Q. 17-26 Application to the Local Finance Board** On a motion by Crane and seconded by Sarkos. ROLL CALL VOTE: All Ayes. Resolution approved.

BUREAU OF FIRE PREVENTION report read by Chief Cardile

FIRE COMPANY REPORTS read by Chief Cardile

FINANCIAL REPORT:

On a motion by Moore and seconded by Crane, the financial report was approved.
ROLL CALL VOTE. All AYES. Motion Carried.

On a motion by Sarkos and seconded by Moore, it was moved to pay the bills.
ROLL CALL VOTE. All AYES. Motion Carried.

UNFINISHED BUSINESS:

Unfinished business began with a discussion over the paid staff applications. 34 applications were sent out, only 15 were returned.

NEW BUSINESS:

New business began with the Ewan lease agreement. The lease was signed by the Ewan Fire Company President and sent out to all the commissioners for review. The auditor needed the Ewan Fire Co. lease agreement to be submitted to the Local Finance Board. On a motion by Sarkos and seconded by Moore, it was moved for the board to accept the Ewan lease agreement. Ewan parking lot was discussed next. The application from our Auditor is good, but now must be submitted to the Local Finance Board.

CLOSED SESSION:

None

ADJOURNMENT:

Since there was nothing further to come before the meeting, on a motion by Moore and seconded by Sarkos, it was moved to adjourn meeting. ROLL CALL VOTE: All Ayes. Motion Carried.

The next meeting is scheduled for Wednesday, April 19, 2017 at 1930 hours.

Minutes Approved:

Lawrence Moore – Secretary

Ken Powell – Chairman

This is a brief summary of the meeting of the Harrison Township Fire Commissioners held on March 8, 2017 and should not be considered a verbatim transcript of the meeting.