

**HARRISON TWP. FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS**

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Ken Powell, Chairman
Mario Olsen, Vice Chairman
Andrea Reahm, Commissioner

Lawrence Moore, Secretary
Dr. Peter Sarkos, Treasurer

REGULAR MEETING

OF

February 17, 2016

The monthly meeting of the Board of Fire Commissioners was called to order by Chairman Ken Powell with the reading of the Open Public Meeting Notice And saluting of the flag.

ROLL CALL: Commissioner Olsen, Reahm, Moore, Sarkos, and Powell were in attendance.

Approval of Minutes:

On a motion by Moore seconded by Reahm, it was moved to approve the January 20, 2016 minutes. **ROLL CALL VOTE:** All Ayes. Motion Carried.

Approval of Executive Session:

On a motion by Moore seconded by Sarkos, it was moved to approve the December 16, 2015 executive session. **ROLL CALL VOTE:** All Ayes. Motion Carried.

PRIVILEGE OF THE FLOOR:

On a motion by Olsen and seconded by Reahm, it was moved to open the privilege of the floor. **ROLL CALL VOTE:** All AYES. Motion Carried.

On a motion by Moore and seconded by Sarkos, it was moved to close the privilege of the floor. ROLL CALL VOTE: All AYES. Motion Carried.

RESOLUTIONS:

- A. 16-06 Salary Guide for Compensation** Tabled until March 2 meeting
- B. 16-09 Compensation for the Commissioners** (2nd reading) On a motion by Sarkos, and seconded by Moore: ROLL CALL VOTE: All Ayes. Resolution approved.
- C. 16-10 Executive Session** (Paff v. HTFD & Baldwin v. HTFD) On a motion by Reahm, and seconded by Moore: ROLL CALL VOTE: All Ayes. Resolution approved.
- D. 16-11 Appointment of purchasing agent** (Al Richer) On a motion Sarkos, and seconded by Moore: ROLL CALL VOTE: Olsen yes, Reahm opposed, Moore yes, Sarkos yes, & Powell yes. Resolution approved.

DISTRICT CHIEF'S REPORT for February 2016:

Attached as an appendix

FIRE PREVENTION REPORT for February 2016:

Attached as an appendix

On a motion by Moore and seconded by Olsen, the financial report was approved.

ROLL CALL VOTE: All Ayes. Motion Carried.

On a motion by Moore and seconded by Sarkos, it was moved to pay the bills.

ROLL CALL VOTE: All Ayes. Motion Carried.

NEW BUSINESS:

It was discussed that part-time applications for the paid staff have started to come in. So far there are roughly 55 applications. District Chief Pierson has started to look through the applications submitted. District Chief Pierson and Chief Cardile are working on the test dates and will make sure the applicants meet the qualifications. The board is seeking to fill open vacancies within the part-time paid staff, not replace the individuals already employed. New business continued with the discussion of the reorganization meeting, which is set for March 2. Furthermore, the township has reached out to the Fire Commission for the Shoprite ceremony. This year Commissioner Moore will be show cased on the back of the Cheerios box. The ceremony is

set for March 10, at 1:30. Chairman Powell concluded that as more information comes in, he would be sure to communicate that to everyone.

It was also discussed that Harmony is having a Hot water heater issue. The hot water heater is 14 years old, but is starting to go. Chairman Powell alluded that something must be done to fix it. Prices have been found to replace the hot water heater. Three quotes have been found thus far. The lowest quote was 1,600.50, which would fix the hot water heater in place, and add a 50-gallon direct vent hot water heater. However this quote was not specific on removal of the old equipment and a warranty. The next quote was 3,000, which would also replace the hot water heater in place with a 50-gallon direct vent hot water heater. The last quote was 2,980 from Mcallister, for also a 50-gallon direct vent hot water heater. One quote to replace the hot water heater altogether would cost 13,750. Another quote to replace the hot water heater altogether with a 60-gallon heater was 11,530. Chairman Powell suggested the board should wait until the budget passes after the election to make a decision.

It was discussed during new business that Chief Cardile contacted Motorola for the turn around date for the new radio systems, and was informed by Motorola that the radio portables requested would not be able to be supported on our system until later in the year. As a result, Motorola quoted Chief Cardile with another portable system that would put us over the original cost estimated during the approval of the capital project. Originally it was quoted for 2,100 per portable, the cost will be 2,689 per portable. Altogether, this would put us 10,000 over the 170,000 approved for capital improvements. Chief Cardile concluded that he spoke with Chief Bartholomew who suggested waiting until the budget is passed after the election to determine where the district can allocate 10,000 towards the new portable radios. Chairman Powell asked if there were any other alternatives, Chief Cardile concluded that with Motorola there are no lower options, everything else would get higher in cost.

Lastly, Commissioner Olsen brought up an allegation from the DCA in regards to Mr. Larry Crane who used to be a Fire Commissioner. He advised the board of a notice of violation that apparently Mr. Crane has received recently. The rest of the board members were not aware of such a violation and could not comment on the situation. Commissioner Olsen also challenged Chairman Powell in regards to an email that the Township had sent out in error at the request of the Chairman. Chairman Powell commented that at the January meeting when Commissioner Olsen was not in attendance, the board had approved an email to be sent to the residents. The township had just simply sent the wrong email out in their weekly newsletter and not the one approved by the board.

UNFINISHED BUSINESS:

It was discussed during unfinished business that a head count will be needed for the 2016 district dinner by February 28. Both Chiefs have received emails in regards to the district dinner. Chairman Powell will be sending letters out to the guests invited. Furthermore, Chairman Powell wanted to remind everyone that the district election is all set, and that there is a secondary polling station in place. Commissioner Reahm asked who would be running the polling stations. Chairman Powell answered that

Colleen Oswald, Bre Mariner will be at the Municipal Building, and Brian Bartholomew, and Kelly Parker will be running the polling station located at the district office. Moreover, Commissioner Reahm asked how much they are being paid, Chairman Powell answered that he spoke with Brian and they will be paid the same as last year.

Furthermore, Commissioner Reahm asked what the policy would be if the voter goes to the wrong polling station, and Chairman Powell concluded that the polling clerks will not turn the voters away, but must communicate with the other polling station that a resident has already voted. Emails have been sent out to inform residents of the two polling stations and their voting district. An update was discussed about the new SCBA's. Chief Cardile spoke with Scott and the delivery date will be March 11. Lastly, an update on when the new radio system will go live was discussed. Chief Cardile concluded that as of right now it is February 29.

CLOSED SESSION:

A. Paff v. HTFD & Baldwin v. HTFD

On a motion by Olsen, and seconded by Sarkos, the meeting went into a closed session: **ROLL CALL VOTE:** All Ayes. Motion Carried.

On a motion made by Reahm, and seconded by Sarkos, the board returned to the open meeting with no actions taken: **ROLL CALL VOTE:** All Ayes. Motion Carried.

ADJOURNMENT:

Since there was nothing further to come before the meeting, on a motion by Olsen and seconded by Sarkos, it was moved to adjourn said meeting. **ROLL CALL VOTE:** All Ayes. Motion Carried.

The next meeting is scheduled for Wednesday, March 2, 2016 at 1930 hours.

Minutes Approved:

Lawrence Moore – Secretary

Ken Powell – Chairman

This is a brief summary of the meeting of the Harrison Township Fire Commissioners held on February 17, 2016 and should not be considered a verbatim transcript of the meeting.