

**HARRISON TWP. FIRE DISTRICT #1  
BOARD OF FIRE COMMISSIONERS**

**312 Ewan Road**

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Ken Powell, Chairman  
Larry Crane, Vice Chairman  
Andrea Reahm, Commissioner

Lawrence Moore, Secretary  
Dr. Peter Sarkos, Treasurer

**REGULAR MEETING**

**April 20, 2016**

The monthly meeting of the Board of Fire Commissioners was called to order by Chairman Ken Powell with the reading of the Open Public Meeting Notice And saluting of the flag.

**ROLL CALL:** Commissioner Crane, Moore, Sarkos, and Powell were in attendance.

**Approval of Minutes:**

On a motion by Sarkos, and seconded by Moore, it was moved to approve the February 17, 2016 Closed Session minutes. ROLL CALL VOTE: All Ayes. Motion Carried.

On a motion by Moore, and seconded by Sarkos, it was moved to approve the March 16<sup>th</sup> 2016 minutes. ROLL CALL VOTE: All Ayes. Motion Carried.

On a motion by Crane, and seconded by Sarkos, it was moved to approve the revised March 16, 2016 agenda with the corrections. ROLL CALL VOTE: All Ayes. Motion Carried.

**PRIVILEGE OF THE FLOOR:**

On a motion by Moore and seconded by Sarkos, it was moved to open the privilege of the floor. ROLL CALL VOTE. All AYES. Motion Carried.

On a motion by Moore and seconded by Crane, it was moved to close the privilege of the floor. ROLL CALL VOTE. All AYES. Motion Carried.

**RESOLUTIONS:**

- A. 16-25 Appointment of Brian Bartholomew Jr. as a MSR** On a motion by Sarkos and seconded by Crane. ROLL CALL VOTE: All Ayes. Resolution approved.

**B.16-26 Removal of Jon Craig from position of PT Firefighter** On a motion by Moore, and seconded by Crane, ROLL CALL VOTE: All Ayes. Resolution approved.

**C. 16-27 Amending Resolution 16-06** On a motion by Sarkos and seconded by Moore, ROLL CALL VOTE: All Ayes. Resolution approved.

## **DISTRICT CHIEF'S REPORT for April 2016**

**Attached as an appendix**

## **FIRE PREVENTION REPORT for April 2016**

**Attached as an appendix**

On a motion by Moore and seconded by Crane, the financial report was approved.

**ROLL CALL VOTE:** All Ayes. Motion Carried.

On a motion by Moore and seconded by Crane, it was moved to pay the bills.

**ROLL CALL VOTE:** All Ayes. Motion Carried.

## **NEW BUSINESS:**

Harrison Township Day was discussed for new business. Committeeman Heim was in attendance to discuss the new addition to Harrison Township Day. The Friday night stroll is the new addition, which will have all the business's open and vendors out, with entertainment. Main Street will not be shutdown for this event. Rain date for Harrison Township Day is Sunday. The delayed response of County EMS was discussed. There was an MVC call that took the BLS unit almost 20 minutes to respond to a crash in the center of town. Chairman Powell continued by saying that was too long to wait for BLS. Chief Cardile sent an email to the Chief of EMS about the incident. Committeeman Heim asked if the truck was in Harrison at the time, Chairman Powell answered it was not. The BLS unit went to the wrong town. It was also mentioned that South Harrison no longer has an ambulance, which means the one from Harrison will also go to South Harrison for calls. The county has pulled ambulances out of South Harrison and West Deptford to save money. Quick Response Vehicles are being used in place of BLS units with one EMT to stabilize patients until a BLS unit can arrive. The BLS unit staged in Harmony is gone most of the time. Lastly, the revisions to the Employee Manual was brought up. Chairman Powell stated that there was a computer issue, therefore, he does not have the Employee Manual for the meeting. The Employee Manual will be ready by the next meeting. The current Employee Manual is out of date, and needs to be revised.

## **UNFINISHED BUSINESS:**

Under unfinished business the part time paid staff positions were discussed. District Chief Pierson mentioned there were six candidates chosen from the testing. Both District Chief Pierson and Chief Bartholomew sat down and interviewed the 6 candidates. Chairman Powell made phone calls to the references listed by the six candidates. Considering the low staffing in the firehouse due to scheduling, Chairman Powell suggested we move forward with the six candidates. Commissioner Moore asked to look over the names. District Chief Pierson read out loud the names of the six candidates selected, and the qualifications and skills he was looking for from each candidate. Commissioner Sarkos asked what was the current shifts they would be working. District Chief Pierson replied 7am to 5pm. Commissioner Moore suggested to moved forward with the six candidates. On a motion made by Moore, and seconded by Sarkos, it was moved to hire the six candidates selected. ROLL CALL VOTE: All Ayes. Motion Carried. Lastly, it was asked by Committeeman Heim to open the privilege of the floor again. On a motion by Moore and seconded by Sarkos, it was moved to open the privilege of the floor. ROLL CALL VOTE: All Ayes. Motion Carried. With regards to the EMS late response time, Committeeman Heim asked the Board if there was a need for the township to get involved with the county EMS. More so, Committeeman Heim asked if it was getting worse and what are the average response times. Chairman Powell said that he did not have the exact response times. Furthermore, Chairman Powell concluded that Committeeman Heim would have to get in contact with the EMS Chief for their response times. Committeeman Heim must understand that the numbers come from the county, which probably would be adequate times from their point of view. Committeeman Heim concluded that the township will reach out to the county to review the matter and bring back any concerns to the Board.

On a motion by Moore and seconded by Sarkos, it was moved to close the privilege of the floor. ROLL CALL VOTE: All Ayes. Motion Carried.

**CLOSED SESSION:** None

## **ADJOURNMENT:**

Since there was nothing further to come before the meeting, on a motion by Moore and seconded by Sarkos, it was moved to adjourn said meeting. ROLL CALL VOTE: All Ayes. Motion Carried.

The next meeting is scheduled for Wednesday, May 18, 2016 at 1930 hours.

Minutes Approved:

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Lawrence Moore – Secretary

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Ken Powell – Chairman

This is a brief summary of the meeting of the Harrison Township Fire Commissioners held on April 20, 2016 and should not be considered a verbatim transcript of the meeting.