

HARRISON TWP. FIRE DISTRICT #1  
BOARD OF FIRE COMMISSIONERS  
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Ken Powell, Chairman  
Larry Crane, Vice Chairman  
Andrea Reahm, Commissioner

Lawrence Moore, Secretary  
Dr. Peter Sarkos, Treasurer

**REGULAR MEETING  
OF  
July 27, 2016**

The monthly meeting of the Board of Fire Commissioners was called to order by the Chairman Ken Powell with the reading of the Open Public Meeting Notice And saluting of the flag.

**ROLL CALL:** Commissioner Reahm, Moore, Sarkos, and Powell were in attendance. (Commissioner Crane arrived after roll call was taken)

**Approval of Minutes:**

On a motion by Reahm, and seconded by Sarkos, it was moved to approve the June 15, 2016 minutes. ROLL CALL VOTE: All Ayes. Motion Carried.

**Approval of Closed Session Minutes:**

On a motion by Reahm and seconded by Sarkos, it was moved to approve the June 15, 2016 closed session minutes. ROLL CALL VOTE: All Ayes. Motion Carried.

**PRIVILEGE OF THE FLOOR:**

On a motion by Sarkos and seconded by Reahm, it was moved to open the privilege of the floor. ROLL CALL VOTE: All AYES. Motion Carried.

On a motion by Sarkos and seconded by Reahm, it was moved to close the privilege of the floor. ROLL CALL VOTE: All AYES. Motion Carried.

**RESOLUTIONS:**

**A. 16-035 Rejection of bid proposal for Ewan FH drainage project**

On a motion by Moore and seconded by Reahm. ROLL CALL VOTE: All Ayes. Resolution approved.

**DISTRICT CHIEF'S REPORT for June 2016:**

Attached as an appendix

**FIRE PREVENTION REPORT for June 2016:**

**Attached as an appendix**

## **FINANCIAL REPORT:**

On a motion by Reahm and seconded by Moore, the financial report was approved.

ROLL CALL VOTE: All Ayes. Motion Carried.

On a motion by Crane and seconded by Reahm, it was moved to pay the bills.

ROLL CALL VOTE: All Ayes. Motion Carried.

## **UNFINISHED BUSINESS:**

Revisions to the employee manual were tabled until next months meeting. The revisions to the employee manual will remain on the agenda until every commissioner reviews the manual. Unfinished business continued with the quotes for a new phone system. Chairman Powell and Chief Bartholomew looked over the quotes with another member of the Ewan Fire Company who specializes in this kind of work. The quotes were still vague, and did not specify how many phones were provided, and why the prices are different. Some of the quotes offered 10 or 20 phones, and had a lot of gray area to research. Chairman Powell gave the quotes back Chief Pierson, who will give them back to Al Richer for more research into the quotes. For the time being the commission will not move forward with a new phone system until more information is received for a new phone system. Commissioner Reahm asked if whether or not there was a phone system that another Fire Company has that possibly the commission may like. Chairman Powell and Chief Pierson answered no. Lastly the drainage system at the Ewan Firehouse was discussed. Nothing was needed to be discussed considering resolution 16-036 was approved. The commission hopes to have more contractors and reasonable bids in the fall time frame.

## **NEW BUSINESS:**

Additional part-time firefighters were discussed under new business. Chief Pierson has requested at least a few extra firefighters to cover hours. Chief Pierson mentioned there were a few firefighters who tested in the spring, who could still be considered for employment. New business continued with the NJ American water meter at the Harmony Fire Company. Years ago when the firehouse was built, a different water company never installed a water meter. As of now the NJ American water company will install a new meter. Allegedly, according to Firefighter Dugan, a water meter was already in place when NJ American went to install one. Lastly, the hiring of a new bookkeeper was discussed. Sadly, Sharon Smith our current bookkeeper can no longer remain as our bookkeeper due to her battling cancer. Sharon reached out to Brian Bartholomew about stepping down at the end of the month. The Commission agreed to contact Sharon and send her some form of a gift on behalf of her service to the Fire District, and her unfortunate medical condition. Amanda Pierce has been recommended to step in as the new bookkeeper by Sharon. Previously she worked for Bowman and currently serves as the assistant treasure to Harrison Township. Commissioner Moore commented that he would like to meet Amanda before a vote to hire her. A 150.00-dollar amount was set for Sharon as a gift from the Fire District in appreciation for her working with the District.

On a motion by Reahm and seconded by Moore, it was moved to set a150 dollar amount for Sharon. ROLL CALL VOTE: All ayes. Motion Carried.

**CLOSED SESSION:**

NONE

**ADJOURNMENT:**

Since there was nothing further to come before the meeting, on a motion by Reahm and seconded by Sarkos, it was moved to adjourn said meeting. ROLL CALL VOTE: All Ayes. Motion Carried.

The next meeting is scheduled for Wednesday, August 17, 2016 at 1930 hours.

Minutes Approved:

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Lawrence Moore – Secretary

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Ken Powell – Chairman

This is a brief summary of the meeting of the Harrison Township Fire Commissioners held on July 27, 2016 and should not be considered a verbatim transcript of the said meeting.