

HARRISON TWP. FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
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Ken Powell, Chairman
Larry Crane, Vice Chairman
Andrea Reahm, Commissioner

Lawrence Moore, Secretary
Dr. Peter Sarkos, Treasurer

**REGULAR MEETING
OF
May 18, 2016**

The monthly meeting of the Board of Fire Commissioners was called to order by Chairman Ken Powell with the reading of the Open Public Meeting Notice And saluting of the flag.

ROLL CALL: Commissioner Crane, Moore, Sarkos, and Powell were in attendance.

Approval of Minutes:

On a motion by Moore, and seconded by Crane, it was moved to approve the April 20, 2016 minutes. ROLL CALL VOTE: All Ayes. Motion Carried.

PRIVILEGE OF THE FLOOR:

On a motion by Crane and seconded by Sarkos, it was moved to open the privilege of the floor. ROLL CALL VOTE. All AYES. Motion Carried.

On a motion by Crane and seconded by Moore, it was moved to close the privilege of the floor. ROLL CALL VOTE. All AYES. Motion Carried.

RESOLUTIONS:

- A. 16-28 Hiring of Steven Lescure as a PT Firefighter** On a motion by Moore and seconded by Sarkos. ROLL CALL VOTE: All Ayes. Resolution approved.
- B.16-29 Hiring of Ian Muenzenberger as a PT Firefighter** On a motion by Moore, and seconded by Sarkos, ROLL CALL VOTE: All Ayes. Resolution approved.
- C. 16-30 Hiring of Zachary Miller as a PT Firefighter** On a motion by Moore and seconded by Sarkos, ROLL CALL VOTE: All Ayes. Resolution approved.
- D.16-31 Hiring of Bryant Fiddler as a PT Firefighter** On a motion by Moore and seconded by Sarkos, ROLL CALL VOTE: All Ayes. Resolution approved.

E. 16-32 Hiring of Kendall Harkins as a PT Firefighter On a motion by Moore and seconded by Sarkos, ROLL CALL VOTE: All Ayes. Resolution approved.

F. 16-33 Hiring of Michael Buckley as a PT Firefighter On a motion by Moore and seconded by Sarkos, ROLL CALL VOTE: All Ayes. Resolution approved.

DISTRICT CHIEF'S REPORT for April 2016

Attached as an appendix

FIRE PREVENTION REPORT for April 2016:

Attached as an appendix

On a motion by Crane and seconded by Moore, the financial report was approved.

ROLL CALL VOTE: All Ayes. Motion Carried.

On a motion by Moore and seconded by Crane, it was moved to pay the bills.

ROLL CALL VOTE: All Ayes. Motion Carried.

NEW BUSINESS:

It was first mentioned by Chairman Powell that New Business should come after Unfinished Business in the minutes, and will be changed for next month. New Business continued with a discussion over doing a press release for the SCBA grant. Chairman Powell mentioned Chief Cardile came to him asking for the board's approval to speak to the press about the recent SCBA grant, and all the other capital improvements. Chairman Powell said he did not have an issue with it, considering it is positive press, but would like to know what the board thinks. Commissioner Moore added that it was necessary, because the people need to know what we have done. Commissioners Crane and Sarkos agreed. District Chief Pierson commented that from past experience the board should reach out to legislatures who are big advocates for grants that contribute to the community.

The Ewan parking lot was discussed under new business. Chairman Powell asked Chief Bartholomew if the board needed to start looking for funding for the parking lot. Chief Bartholomew answered that the funding for the parking lot will be accounted for in next year's budget. Lastly, the SJ Times News Article was not discussed that was listed on the agenda. Chairman Powell concluded that mostly everyone was aware of the article and no discussion was needed.

UNFINISHED BUSINESS:

The revision to the employee manual was discussed. Last meeting the employee manual was on the agenda, but was not ready for review. Chairman Powell said the recent employee manual was adopted on September 16, 2009, and is out of date. Chairman Powell asked the board on their free time to look through the employee manual draft copy and communicate things that bring concern or disagreement. Chairman Powell asked if there were any comments to please email him directly. So far changes were only made to titles throughout the manual that were no longer relevant. There are no legal issues with the employee manual, but their needs to be an accurate manual that accounts for the MSR's, full and part-time staff, and the volunteers as well.

Commissioner Crane added a comment to new business regarding a letter the ethics board sent him for wrongdoing. Commissioner Crane continued by saying he sent a letter back saying he did nothing wrong and that he requested it to be dismissed.

CLOSED SESSION: None

ADJOURNMENT:

Since there was nothing further to come before the meeting, on a motion by Moore and seconded by Sarkos, it was moved to adjourn. **ROLL CALL VOTE:** All Ayes. Motion Carried.

The next meeting is scheduled for Wednesday, June 15, 2016 at 1930 hours.

Minutes Approved:

Lawrence Moore – Secretary

Ken Powell – Chairman

This is a brief summary of the Harrison Township Fire Commissioners meeting held on May 18, 2016 and should not be considered a verbatim transcript of the meeting.

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