

HARRISON TWP. FIRE DISTRICT #1  
BOARD OF FIRE COMMISSIONERS

312 Ewan Road  
Mullica Hill, NJ 08062  
(856) 478-0423  
Fax: (856) 478-0429

Ken Powell, Chairman  
Larry Crane, Vice Chairman  
Andrea Reahm, Commissioner

Lawrence Moore, Secretary  
Dr. Peter Sarkos, Treasurer

REGULAR MEETING  
OF  
October 19, 2016

The monthly meeting of the Board of Fire Commissioners was called to order by Chairman Ken Powell with the reading of the Open Public Meeting Notice And saluting of the flag.

**ROLL CALL:** Commissioner Crane, Reahm, Moore, Sarkos, and Powell were in attendance.

**Approval of Minutes:**

On a motion by Moore, and seconded by Crane, it was moved to approve the September 21, 2016 minutes. ROLL CALL VOTE: All Ayes. Motion Carried.

**PRIVILEGE OF THE FLOOR:**

On a motion by Sarkos and seconded by Moore, it was moved to open the privilege of the floor. ROLL CALL VOTE: All AYES. Motion Carried.

Mr. Koestler from Woodstown Road commented that at a previous Township Committee meeting, Committeeman Heim made a comment that one of the members of the district requested a meeting with the Mayor, which Mr. Koestler stated, is a violation of the district's policy and rules.

On a motion by Sarkos and seconded by Moore, it was moved to close the privilege of the floor. ROLL CALL VOTE: All AYES. Motion Carried.

**RESOLUTIONS:**

- A. 16-40 Promotion of FF Marchei to the position of Lieutenant** On a motion by Moore and seconded by Reahm. ROLL CALL VOTE: All Ayes. Resolution approved.
- B. 16-41 Utilization of the State Disability Plan** On a motion by Crane and seconded by Reahm. ROLL CALL VOTE: All Ayes. Resolution approved.

**DISTRICT CHIEF'S REPORT for October 2016**

Attached as an appendix

## **FIRE PREVENTION REPORT for October 2016:**

**Attached as an appendix**

### **FINANCIAL REPORT**

On a motion by Moore and seconded by Reahm, the financial report was approved.

**ROLL CALL VOTE:** All Ayes. Motion Carried.

On a motion by Reahm and seconded by Crane, it was moved to pay the bills.

**ROLL CALL VOTE:** All Ayes. Motion Carried.

### **UNFINISHED BUSINESS:**

Unfinished business began with capital purchases for 2017. Last month it was discussed for both stations Chief's to starting working on their budgets. Deadline for capital purchases was to be submitted by the end of October in time for November's meeting for discussion. The Ewan drainage project was discussed. One bid was received for the project. Teal submitted a bid for 57,500.00 from the only bidding company. The cost includes everything that is needed for the project. Chief Bartholomew spoke with the Auditor and the money is available. Solicitor Riso looked over the contract and said the contract meets all the legal requirements. Commissioner Reahm asked if the contract was thoroughly looked at, and solicitor Riso concluded that he is very familiar with these types of contracts, and from a legal prospective all the right paperwork is in place. On a motion by Moore and seconded by Sarkos, it was moved to go forward with the only bid received. **ROLL CALL:** All Ayes. Motion Carried. A resolution will be memorialized during next month's meeting.

### **NEW BUSINESS:**

The open MSR position was discussed under new business. One of the current MSR's has been given a full time position with the township public works and this has left a MSR position open. Chairman Powell spoke with Dennis Chambers briefly in the past about creating a mechanic position for both the fire district and township public works. Chairman Powell asked if Chief Pierson could reach out to Dennis about the position again. Chief Pierson concluded that he did, and that Dennis would like for the board to work on filling the MSR position first. He is looking into having a mechanic, but needs more man power for the time being. Chairman Powell asked for the Chief to put out the position to all their members. The fire company's insurance policy was discussed. In the past, each station has their own hazard insurance policy. Currently both stations are covered under the district insurance policy as well. Chief Bartholomew is going to look into insurance plans. The new district emails are now up and running. Right now we are in a trial period for each district staff member to have a district email. Once the trial period ends, the board will have to pay 5.00 per email address going forward. Right now with 10 district emails the cost would be 50 dollars a month. On a motion by Sarkos and seconded by Moore, it was moved for the board to spend the 50 dollars a month for the new emails. **ROLL CALL:** All Ayes. Motion Carried. Lastly, Chairman Powell concluded new business with Fire Prevention Week. He stated it was a great success, and everyone who participated did a great job. For the future he would like an agenda created for everyone to keep track of and know what actions are to be taken while attending the large schools to keep the program consistent from year to year.

**CLOSED SESSION:**

NONE

**ADJOURNMENT:**

Since there was nothing further to come before the meeting, on a motion by Sarkos and seconded by Moore, it was moved to adjourn said meeting. ROLL CALL VOTE: All Ayes. Motion Carried.

The next meeting is scheduled for Wednesday, November 16, 2016 at 1930 hours.

Minutes Approved:

---

Lawrence Moore – Secretary

---

Ken Powell – Chairman

This is a brief summary of the meeting of the Harrison Township Fire Commissioners held on October 19, 2016 and should not be considered a verbatim transcript of the meeting.