

BOARD OF FIRE COMMISSIONERS

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Ken Powell, Chairman
Mario Olsen, V. Chairman
Andrea Reahm Commissioner

Lawrence Moore, Secretary
Dr. Peter Sarkos, Treasurer

REGULAR MEETING OF June 15, 2015

The monthly meeting of the Board of Fire Commissioners was called to order by Chairman Ken Powell with the reading of the Open Public Meeting Notice And saluting of the flag.

ROLL CALL: Commissioners Reahm, Moore, Sarkos and Powell were in attendance.

APPROVAL OF MINUTES:

On motion by Sarkos and seconded by Moore it was moved to approve the May 28, 2015 minutes. ROLL CALL VOTE: Moore, Sarkos, & Powell voted yes to approve the minutes. Commissioner Reahm was not present at the meeting and did not cast a vote.

PRIVILEGE OF THE FLOOR:

On motion by Moore and seconded by Sarkos it was moved to open the privilege of the floor. ROLL CALL VOTE. All Ayes. Motion Carried.

On motion by Moore and seconded by Sarkos it was moved to close the privilege of the floor. ROLL CALL VOTE. All Ayes. Motion Carried.

RESOLUTIONS:

The following resolutions were presented for approval/adoption:

15-018 Shared Services Agreement Resolution with the HT BOE

The resolution was brought before the Board again to insure it received the board's approval with the proper information documented in the resolution and not to be in conflict with the previously approved shared services agreement. On motion by Moore, seconded by Sarkos. ROLL CALL VOTE: All Ayes. Motion Carried

15-019 Closed Executive Session Resolution to discuss Barnett vs. HTFD pending litigation

Motion to approve made by Moore, Seconded by Reahm. ROLL CALL VOTE: All Ayes. Motion Carried

15-020 Commissioner's Annual Salary

Motion made by Sarkos, seconded by Moore. ROLL CALL VOTE: Reahm – No, Moore – yes, Sarkos – Yes, Powell – Yes, Motion carried with a 3 yes to 1 no vote.

15-021 Salaries and Wages to be paid to the employees of the HTFD during the year 2015. This was the second reading of this resolution. Motion made by Moore and seconded by Sarkos to open this up to the privilege of the floor for comments. ROLL CALL VOTE: All Ayes. Motion by Moore and seconded by Sarkos to close the privilege of the floor. ROLL CALL VOTE: All Ayes. Motion to approve the resolution made by Sarkos, seconded by Moore. ROLL CALL VOTE: All Ayes, Motion Carried.

15-022 Designating Teal Jefferis of Jefferis Engineering Associates as Engineer for the HTFD fiscal year 2015. Motion to approve made by Sarkos, Seconded by Moore. ROLL CALL VOTE: All Ayes, Motion Carried.

15-023 Agreement with Interstate Mobile Care for Physician Services Motion to approve made by Reahm, Seconded by Moore. ROLL CALL VOTE: All Ayes. Motion Carried.

15-024 Transferring of funds and closing of Certain Bank Accounts Motion to approve made by Moore, Seconded by Sarkos. ROLL CALL VOTE: All Ayes. Motion Carried.

15-025 Local Finance Board Application to resubmit an application for the Solar Panel Project at the Ewan Firehouse. Motion to approve made by Moore, Seconded by Sarkos. ROLL CALL VOTE: All Ayes. Motion Carried.

**DISTRICT CHIEF'S REPORT for May 2015:
Attached as a appendix**

**FIRE PREVENTION REPORT for May 2015:
Attached as a appendix**

**FINANCIAL REPORT for May 2015:
Attached as a appendix**

On motion by Moore and seconded by Reahm the financial report was approved.

ROLL CALL VOTE: All Ayes. Motion Carried.

On motion by Moore and seconded by Reahm it was moved to pay all the bills.

ROLL CALL VOTE: All Ayes. Motion Carried.

NEW BUSINESS:

A discussion on the 2014 audit was provided to the Board from our auditor Mr. Brick. There were no recommendations from the auditor. Mr. Brick discussed our fund balances and our current debt balances. Our 2014 budget reflected that our expenses were roughly 100,000.00 less then was budgeted for in the fiscal year 2014. A motion was made by Moore to accept the 2014 audit report and seconded by Sarkos. ROLL CALL VOTE: All Ayes. Motion Carried.

A discussion on the paid staff salaries was discussed. District Chief Pierson was asked to bring back a salary guide to the Board for consideration so we could provide a cost of living increase to our paid employees on a yearly basis. The current employees have not been provided raises in the past one to two years.

The current bookkeeper for the Fire District has moved and we are in need of a replacement. Chief Bartholomew has recommended Sharon Smith as a replacement. The board agreed at the recommendation from the Chief and Andrea to hire Sharon Smith as the Fire District Bookkeeper. Motion to hire made by Sarkos, seconded by Reahm. ROLL CALL VOTE: All Ayes. Motion Carried.

Brief discussion about Harrison Township Day and the day was a success. Mayor Manzo provided a Thank You to all. Thank You to all the Companies for their response to a car crash on Swedesboro Road. A correspondent about the crash was received from a civilian Thanking the first responders for an outstanding job in rescuing her Daughter and newly born grandson that was delivered in the trauma center after the crash.

The Chairman brought up a brief discussion about the military vehicles and no actions were decided on going forward by the Board. These vehicles belong to the Fire Companies and not the Fire District.

UNFINISHED BUSINESS:

Chairman Powell discussed the Solar panel project and the local finance board removed the Fire District from their June agenda due to missing a certification of the 2008 election. We will continue to look for the certification in order to move forward with the project. A decision will need to be made if we are unable to meet the requirements of the LFB requests. The bidders for the Solar Panel Project have agreed to a 60 day extension.

Brief discussion in regards to County EMS and the location of the BLS unit in the Harmony Station. This was handle by Chief Cardile and EMS Chief Lovell of County EMS. There is no interaction from the Board required.

CLOSED SESSION:

Not required.

ADJOURNMENT: Since there was nothing further to come before the meeting, on motion by Moore and seconded by Sarkos, it was moved to adjourn said meeting. ROLL CALL: All Ayes. Motion Carried.

The next meeting is scheduled for Wednesday, July 15th, 2015.

Minutes Approved:

Lawrence Moore - Secretary

Ken Powell - Chairman

This is a brief summary of the meeting of the Harrison Township Fire Commissioners held on June 15, 2015 and should not be considered a verbatim transcript of the meeting.