

Harrison Township Fire District

312 Ewan Road, Mullica Hill, NJ 08062

March 21, 2013, 7:30 P.M.

AGENDA

I. OPENING

- a. CALL TO ORDER
- b. ROLL CALL
- c. OPEN PUBLIC MEETING ACT STATEMENT

"Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting has been posted on the Township Municipal Building bulletin board, published in the Gloucester County Times on March 19, 2013 and The Courier Post on March 17, 2012.

- d. Flag Salute

II. Mario Olsen Commissioner elect will be sworn into office for a Three (3) year term ending in 2016.

III. Roll Call

IV. Nomination, appointment of Chairman of the Board of Fire Commissioners.

V. Nomination, appointment of Vice Chairman of the Board of Fire Commissioners.

VI. Nomination, appointment of Secretary/Treasurer of the Board of Fire Commissioners.

VII. Approval of Minutes

- a. Minutes of Meeting, February 08, 2013
- b. Minutes of Meeting, February 21, 2013

VIII. PRIVILEGE OF THE FLOOR

IX. Resolutions

13-003 DESIGNATING APPROVAL OF CERTIFYING OFFICER

13-005 ESTABLISHES SCHEDULE OF MEETINGS

13-007 SIGNATURE AUTHORIZATION OF FOR BANK

13-009 FUNDING FROM RESERVE – TENDER TRUCK

13-010 AUTHORIZING SALARY INCREASES

13-011 AUTHORIZING AUDITOR

13-012 JIF

13-013 AUTHORIZING NEWSPAPERS

13-014 AUTHORIZING BANK

13-015 CASH MANAGEMENT PLAN

13-016 HIRING OF NEW EMTS (Memorializing resolution: Tucker, Parks and Miller)

13-017 HIRING OF NEW FIREFIGHTER (Memorializing resolution: Doak)

13-018 AUTHORIZING SOLICITOR

X. REPORTS OF DEPARTMENTS

- a. Harmony Fire Company-Chief Matt Cardile
- b. Ewan Fire Company-Chief Brian Bartholomew
- c. Bureau of Fire Prevention-Brian Bartholomew, Fire Official
- d. Harrison Township Paid Deputy Chief-Tom Mason
 - Scheduling change to eliminate open shifts
 - Additional work assignments
- e. Harrison Township EMS-Ken Powell
 - Excessive EMS hours
 - Mandatory meeting of March 07, 2013
 - Resolution 13-019 Corroborating the Fire District's support of Harrison Township Committee Resolution No. 083-2013 authorizing the execution of a shared services agreement for EMS with the County of Gloucester**

XI. REPORTS OF COMMITTEES

- a. Buildings
 - Mold Eradication and renovation to Harmony firehouse
- b. Vehicles
- c. Insurance and LOSAP
- d. Budget
 - Authorized purchasers defined
- e. Grant
 - Safer Grant-Up to Date
 - Addition of Chair, Vice Chair and Treasurer as authorized users
- f. Employees
 - Overtime defined
 - Policy – No overtime unless preapproved by supervisor
 - Pre-employment and random drug screening
 - Hours/work schedule for Business Administrator
 - Volunteer Officers supervision of paid staff – Non Emergency situations

XII. FINANCIAL REPORT

- a. Treasurer
 - Payment of Bills and Transfer of Money

XIII. NEW BUSINESS

XIV. UNFINISHED BUSINESS

XV. PLANNING BOARD

- a. letter to planning board to require 5"Stortz fitting on all new fire hydrants

XVI. PRIVILEGE OF THE FLOOR

XVII. ADJOURNMENT