

HARRISON TWP. FIRE DISTRICT #1  
BOARD OF FIRE COMMISSIONERS  
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Ken Powell, Chairman  
Larry Crane, Vice Chairman  
Constantine Benas, Commissioner

Lawrence Moore, Secretary  
Dr. Peter Sarkos, Treasurer

REGULAR MEETING  
OF  
October 18, 2017

The monthly meeting of the Board of Fire Commissioners was called to order by Chairman Ken Powell with the reading of the Open Public Meeting Notice And saluting of the flag.

**ROLL CALL:** Commissioner Crane, Moore, Sarkos and Powell were in attendance.

**Approval of Minutes:**

On a motion by Sarkos, and seconded by Crane, it was moved to approve the minutes from September 20, 2017. All Ayes. Motion Carried.

**PRIVILEGE OF THE FLOOR:**

On a motion by Sarkos and seconded by Crane, it was moved to open the privilege of the floor. ROLL CALL VOTE: All AYES. Motion Carried.

On a motion by Sarkos and seconded by Crane, it was moved to close the privilege of the floor. ROLL CALL VOTE: All AYES. Motion Carried.

**RESOLUTIONS:**

- A. 17-048 Acceptance of SOG-025** On a motion by Moore and seconded by Sarkos.  
ROLL CALL VOTE: All Ayes. Motion Carried.

**BUREAU OF FIRE PREVENTION:** (Report provided)

**FIRE COMPANY REPORTS:** (Ewan and Harmony report provided)

**FINANCIAL REPORT:**

On a motion by Moore and seconded by Crane, the financial report was approved.  
ROLL CALL VOTE: All Ayes. Motion Carried.

On a motion by Moore and seconded by Crane, it was moved to pay the bills.  
ROLL CALL VOTE: All Ayes. Motion Carried.

### **UNFINISHED BUSINESS:**

Unfinished business began with a discussion over quotes for the Harmony overhead door. Quotes have come in ranging from 25 to 30 thousand dollars. Since the quotes go above the 17 thousand 5 hundred limit, they will have to go out to bid. The 2018 budget plan was discussed. Both Stations Chiefs have their budget worksheets. Chairman Powell will meet with the accountant at the end of the month to get a better idea of where the budget will stand. The budget has to be discussed in November and approved by December 20<sup>th</sup>. The accountant has notified Chairman Powell that based on the current December meeting date, we will miss the budget deadline. As a result, Chairman Powell has asked for a motion to move the December meeting from the 20th back to the 13th. On motion by Moore and seconded by Sarkos, it was moved to push the December meeting back to the 13th. All Ayes. Motion Carried. Future property acquisition was on the agenda, but no action has been made at this time.

### **NEW BUSINESS:**

New business began with a discussion over the Bookkeeper resignation. The current Bookkeeper has resigned due to expecting a child. Chief Bartholomew has another individual who was referred by the current Bookkeeper. He has worked for Bowman and Company, and is familiar with our books. A resolution for his hire will be prepared for the November meeting. Lastly, the revision to the employee manual was discussed. There are a few outdated things that need to be removed from the manual. Things such as the mention of a District Chief, which we no longer have as a position. It was not on the agenda, but Chairman Powell mentioned depending on the budget, he would like to look into installing cameras in all the district vehicles.

### **CLOSED SESSION:**

None

### **ADJOURNMENT:**

Since there was nothing further to come before the meeting, on a motion by Sarkos and seconded by Crane, it was moved to adjourn said meeting. ROLL CALL VOTE: All Ayes. Motion Carried.

The next meeting is scheduled for Wednesday, November 15, 2017 at 1930 hours.

Minutes Approved:

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Lawrence Moore – Secretary

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Ken Powell – Chairman

This is a brief summary of the meeting of the Harrison Township Fire Commissioners held on October 18, 2017 and should not be considered a verbatim transcript of the meeting.