

**BOARD OF FIRE COMMISSIONERS**  
**312 Ewan Road**  
**Mullica Hill, NJ 08062**  
**(856) 478-0423**  
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Michael Koestler, Chairman  
Mario Olsen, V. Chairman  
Walter Bright, Sec'y/Trea.

Larry Crane, Commissioner  
William J. Fox, Commissioner

**BOARD OF FIRE COMMISSIONERS**  
**REGULAR MONTHLY MEETING**  
**AND PUBLIC HEARING FOR THE 2014 BUDGET**  
**OF**  
**January 16, 2014**

The regular monthly meeting of the Board of Fire Commissioners was called to order by Chairman Michael Koestler with the reading of the Open Public Meeting Notice and saluting of the flag.

**ROLL CALL:** Commissioners Koestler, Bright and Olsen. Fox and Crane were absent. Also in attendance: Eric Riso, Esquire, D. Rollison, Auditor, T. Mason, District Chief, B. Bartholomew, Chief/Ewan & Fire Official, A. Realms, K. Powell and S. Houpt.

**MINUTES:**

On motion by Bright and seconded by Koestler it was moved to approve the December 19, 2013 minutes. ROLL CALL VOTE. All Ayes. Motion Carried.

**PRIVIEGE OF THE FLOOR:**

On motion by Bright and seconded by Olsen it was moved to open the privilege of the floor. ROLL CALL VOTE. All Ayes. Motion Carried.

On motion by Bright and seconded by Olsen it was moved to close the privilege of the floor. ROLL CALL VOTE. All Ayes. Motion Carried.

Resolution No. 14-001. This resolution deals with the hiring of personnel.

On motion by Bright and seconded by Olsen, it was moved to adopt "RESOLUTION NO. 14-001 Harrison Township Fire District Resolution Authorizing Appointment of Joseph Craig and Jonathan Craig as Part-Time Paid Firefighters."

ROLL CALL VOTE: Bright – Yes; Olsen – Yes and Koestler – Yes. Fox and Crane were absent.

Resolution No. 14-002. This resolution deals with the purchase of KME Pumper Tender. On motion by Bright and seconded by Olsen, it was moved to approve "RESOLUTION

NO. 14-002 Harrison Township Fire District Resolution Authorizing State Contract Purchase of One (1) 2014 KME Pumper Tender.

ROLL CALL VOTE: Bright – Yes; Olsen – Yes and Koestler – Yes. Fox and Crane were absent.

**DISTRICT CHIEF’S REPORT:**

Chief Mason submitted a five page report which included statistics for both fire Companies. Same is attached hereto and made a part hereof. Mr. Mason has requested permission to promote Joseph Marchei and Matthew Cattell as District Training Coordinators to replace Harold Mitten who resigned to take a full time position with Collingswood Fire Department.

On motion by Bright and seconded by Olsen, it was moved to grant permission to promote Joseph Marchei and Matthew Cattell as District Training Coordinators.

ROLL CALL VOTE: Bright – Yes; Olsen – Yes and Koestler – Yes. Fox and Crane were absent.

Mr. Mason also advised that he has tentatively scheduled the Installation Banquet for March 7<sup>th</sup>, 2014 from 6:00 p.m. to 10:00 p.m. at Bogey’s at the Pitman Golf Club.

**FIRE PREVENTION:**

Mr. Bartholomew submitted the following report.

	<u>Month</u>	<u>YTD</u>
Life Hazard Registrations		46
Local Registrations		183
Inspections	31	178
Re-Inspections	3	101
Smoke Detector Inspections	9	165
Permits	2	55

Planning Board – Nothing to report

**Inpections to Date:**

Bartholomew – 4  
Mason – 147  
Doak – 30  
Cattell – 74  
Gotthard -23

**Income to Date**

Registration fees:	\$11,850.00
Misc. penalties	0.00
LEA Rebates	9,618.05
Smoke Detector	7,035.00
Permits	2,432.00
Fire Lane Tickets	120.00
Total	\$31,055.05

Mr. Bartholomew advises that all inspections are up to date and reports filed with the State.

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## **FINANCIAL REPORT**

Mr. Bright presented the following summary.

<b>Account</b>	<b>Current Balance.</b>
Operating – 0508	\$841,083.17
Payroll - 1174	4,780.72
EMS/FF Grant -1257	568,042.22
Money Market – 6826	9,011.59
Bureau of Fire Prevention - 7259	109,245.98

A seven page bill list was distributed for review and is attached hereto.

On motion by Bright and seconded by Olsen it was moved to pay all bills.

ROLL CALL VOTE: Bright – Yes; Olsen - Yes and Koestler – Yes. Fox and Crane were absent. Motion Carried.

An inquiry was made as to why there were five different accounts. The function of each account was explained.

Mr. Bartholomew advised that he has met with Julie and they have made great progress. He will meet with her this Wednesday to transfer work into the Edmunds system.

Resolution No. 14-003. This resolution allows for the reading of the budget by title only as the district has met all criteria.

On motion by Bright and seconded by Olsen, it was moved to adopt “ RESOLUTION NO. 14-003 Harrison Township Fire District Resolution Authorizing the Budget to be Read by Title Only.”

ROLL CALL VOTE: All Ayes. Motion Carried.

On motion by Olsen and seconded by Bright it was moved to open the floor to the public for a hearing on the 2014 budget.

ROLL CALL VOTE: All Ayes. Motion Carried.

On motion by Olsen and seconded by Bright it was moved to close the floor to the public for a hearing on the 2014 budget.

ROLL CALL VOTE: All Ayes. Motion Carried.

On motion by Olsen and seconded by Bright, it was moved to approve the Harrison Township Fire District Budget for 2014.

ROLL CALL VOTE: All Ayes. Motion Carried.

Resolution No. 14004. This resolution deals with the corrective action regarding the 2012 budget.

On motion by Bright and seconded by Olsen, it was moved to adopt "RESOLUTION NO. 14-004 Harrison Township Fire District Resolution Approving the Corrective Action Plan in Response to the 2012 Audit.

ROLL CALL VOTE: All Ayes. Motion Carried.

**NEW BUSINESS:**

Mr. Koestler advises that we have money to spend from JIF in the amount of \$1,020.72. This is to be used for safety equipment.

**UNFINISHED BUSINESS:**

Solar System Project. Our engineer has advised that the roof of Ewan Fire Station is not able to support the solar system and we must look into other options. No decision will be made until we get all the data together.

Mr. Rollison advised that the State approved the loan for the new truck but did not give approval for the solar system. They will need more information before approval can be granted. He also mentioned that it has been 4 – 5 months since we met with the bank and we might have to get back to them.

Mr. Koestler has met with the NJ Water Company and learned that neither Harrison Township nor Harrison Township Fire District have a contract with them. He will look into negotiating a contract.

**PRIVILEGE OF THE FLOOR:**

On motion by Bright and seconded by Olsen it was moved to open the privilege of the floor. ROLL CALL VOTE. All Ayes. Motion Carried.

On motion by Bright and seconded by Olsen it was moved to close the privilege of the floor. ROLL CALL VOTE. All Ayes. Motion Carried.

**ADJOURMENT:** Since there was nothing further to come before the meeting, on motion by Olsen and seconded by Bright it was moved to adjourn said meeting.

ROLL CALL: All Ayes. Motion Carried.

The next meeting is scheduled for Thursday, February 20, 2014.

Minutes approved:

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Walter Bright, Secretary/Treasurer

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Nancy B. Chew, Stenographer

This is a brief summary of the meeting of the Harrison Township Fire Commissioners held on January 16, 2014 and should not be considered a verbatim transcript of the meeting.